

3-16-2020

Further clarification - Covid-19 procedures for Staff, Allied Health Professionals, Residents and Visitors...

As we continue to see changes and receive updates during this difficult time across the world, we are tasked with ensuring the best care possible while limiting exposure.

Employees/Staff Members -

- All staff will be screened immediately upon reporting to work.
- Staff should enter the building in one location, limiting exposure to others until screened.
- Screening includes the completion of the 3 question survey and temperature checks.
- ANYONE responding "YES" to any of the 3 questions or having a temperature greater than 99.6 degrees Fahrenheit will not be permitted to work until 24 hours after being fever free.
- If anyone answers "YES" to all 3 questions - the recommendation is to self-isolate at home.

Allied Health Professionals -

- *Allied Health Professionals* - include physicians, therapists, hospice workers, private duty caregivers, home health workers, lab, pharmacy, podiatrist, radiologists, coroner, etc...
- All Allied Health professionals should receive screening and temperature checks upon each visit, just as employees do.
- Visits should be limited only to those areas necessary to provide the service/care intended for the resident(s) they are serving.
- Volunteers and family members are NOT considered allied health professionals.
- Emergency response staff (Firefighters, EMTs, Police Officers, SWAT, etc...) responding to an emergency are not subject to a health screening prior to entering the building.

Visitors -

- Visitors are not allowed in the facility, except for certain situations, such as end-of-life situations, whereby a resident is actively dying.
- Residents receiving hospice care may, or may not, be in the process of actively dying. Residents, who are not in the process of actively dying, will not be permitted to have in-person visitors unless a significant change in condition is noted.
- Visitors meeting the above criteria will be subject to the health screening process. Those visitors that are permitted must wear a facemask while in the building and restrict their visit to the resident's room or other location designated by the facility.

Visitors - All Marketing Tours

- During this time, no in person tours should be given in any of our communities, until close of a sale or move-in is imminent. Marketing will be working to set up Skype appointments and virtual tours within our website and facebook.

CMS has directed SNFs and ALFs to, "Cancel communal dining and all group activities, such as internal and external group activities." All external bus trips and outside entertainers have been canceled. In some cases, small internal group activities were continuing to be held, but they must now also cease.

Residents-

- Mass will still be held by Father Pio daily and residents will watch from the comfort of their own rooms on channel 51. Father Pio will take care of communion at Naomi House and then the Sister Coordinators have agreed to take care of communion at Veronica, Anna/Elizabeth. The Rosary will be broadcast on channel 51 as well as no gathering in the Chapel.
- Exercise will be offered on channel 7 along with movies.
- Daily temperatures will be obtained.
- Staff can assist with face time calls with loved ones.

Group Activities/Bus Trips - ALF/SNF

- All external activities/bus trips have been canceled
- Internal group activities will be replaced with one on one activities with staff members
- Activity staff (and other available staff as appropriate) will engage with residents on a "one on one" basis, identifying resident's personal interests and helping to meet their social needs as much as possible while attempting to prevent loneliness and boredom.
- Bus trips will continue for Doctor Appointments only.

Group Activities/Bus Trips - IL

- All external and internal group activities and bus trips have been canceled.
- Residents are strongly encouraged to remain at the community. However, if it is necessary to go to health care appointments, or if groceries or other essential items are needed, the following opportunities exist...
 - o Have food/items delivered through services such as Door Dash, Uber Eats or others,
 - o Many grocery stores, such as Schnucks, will deliver groceries,
 - o Order online and pick-up at store, such as Wal-Mart, to avoid unnecessary exposure to others.
- Assistance with accessing the above services can be provided by activity or other designated staff.
- All deliveries must be picked up at a single, pre-determined location, as delivery personnel are not allowed to walk throughout the building,

Dining - SNF

- CMS has directed communal dining, which is dining shared by all members of a community, be canceled.
 - o Two seatings will now be offered (Breakfast 7-8am and 8-9am, Lunch will be 11:30-12:30pm and 12:30-1:30pm, Dinner will be 4:30-5:30pm and 5:30pm-6:30pm).
 - o Residents will dine 2 people per table and spread out in the dining room or other common areas, to allow for ample distance between residents, while still allowing for appropriate monitoring of residents requiring more assistance.

Dining-ALF

- Will continue with two meal seatings and now will open up the game room, media room, and harvest table for meals.

Dining - IL

- Residents to pick-up their meal "to go" from the dining room. Menu's will be handed out tonight and then moving forward they will be found on your to go containers for the next day. Menu's to be turned into Susan Dean at the Front desk by 10am every morning.

- Room service can be made available to residents who are ill.

Staff Dining -

- No salad bar
- No Deli
- Gift shop will remain open until supplies run out

Travel Restrictions -

- Staff members who have travelled internationally, or within the country to a location where Covid-19 is actively present, will not be permitted to work for 14 days following their return home.
- Residents who have travelled internationally, or within the country to a location where Covid-19 is actively present, will be asked to self-quarantine within their apartment for 14 days.

We want to thank everyone for their patience and understanding while we navigate through these necessary changes.

Blessings for good health to all,

Tracy Voyles
Executive Director